

**ROCHESTER CENTRAL LUTHERAN SCHOOL
BOARD OF DIRECTORS MEETING
JANUARY 28, 2008**

Directors Present: Mark Blume, Bob Trempe, Bob Witte, Ron Cobb, Curtis Meier, Gina Mitchell, Greg Nuttall, Brad Andersen, Mike Fink, Marshall Kunz
Absent: Ron Oppen

Staff Present: Henry Pahlkotter, Lynn Schoppers

Pastors Present: Pastor Biar

Guests Present: [none]

Meeting called to order by Mark Blume at 6:17 PM.

Opening devotion by Pastor Biar, based on an excerpt from the book Letters from a Skeptic.

Requests were made to:

- Add some motions to the Agenda
- Remove motion 071206 from Unfinished Business; it was fully handled in December.

A motion was made to approve the Agenda, with the changes mentioned above.

- Second: Greg Nuttall
- Motion passed.

A motion was made to approve the minutes of Regular Meeting of December 17, 2007.

- Second: Brad Andersen, Mike Fink, Ron Cobb
- Motion passed

Public Comment: [none]

Unfinished Business:

Motion was made and seconded to bring Motion 071205 back to the floor for discussion:
Bob Trempe, Greg Nuttall

Motion 071205 – From Personnel Committee: For called or contracted RCLS staff working at 0.5-0.74, tuition is reduced by 50% per child. For called or contracted RCLS staff working at 0.75-1.0, tuition is reduced by 100% per child.

Motion was made to amend 071205 to include the word “professional” in each of the sentences so it now reads: For called or contracted **professional** RCLS staff working at 0.5-0.74, tuition is reduced by 50% per child. For called or contracted **professional** RCLS staff working at 0.75-1.0, tuition is reduced by 100% per child.

Motion: Mike Fink

Second: Brad Andersen, Greg Nuttall

The updated motion was approved. This applies to one current staff member. Board directed Mr. Pahlkotter to make it retroactive for this year.

New Business:

Motion 080101 – From Development Committee: To immediately establish a committee (suggested representatives: administration, faculty, finance, personnel, faith builder, executive committee member) directed to search for and hire a half time development director for a 12 month position to begin no later than May 1, 2008. This is for the purpose of broadening the financial base of RCLS.

- Moved: Gina Mitchell
- Second: Mike Fink
- Motion passed.

Motion 080102 – From Development Committee: To establish a salary range of \$18,000 to \$25,000 for the half time, 12 month position of Development Director of RCLS. To adequately start this position, there is also a need for \$10,000 for set up of office, business expenses and needs.

- Moved: Gina Mitchell
- Second: Mark Blume
- Motion passed.

Motion 080103 – From Personnel Committee: To purchase a keepsake gift in recognition of Ms. Zastrow’s retirement and many years of dedicated service to RCLS. This gift will be within the \$100 range and will be presented to Ms. Zastrow at an appropriate time.

- Second: Mark Blume, Greg Nuttall
- Motion passed.

Motion 080104 – From Personnel Committee: Grant Bonnie Henning her request of 100% of her salary housing allowance for 2008.

- Second: Brad Andersen, Greg Nuttall
- Motion passed.

Motion 080105 – From Principal/Preschool Director: Approve the Satellite Preschool Program Proposal as an initial plan to begin discussions with interested sites. Discussions will begin with Redeemer Lutheran Church and then be expanded as appropriate. It is our goal to start one preschool satellite the fall of 2008.

- First: Greg Nuttall
- Second: Bob Trempe
- Motion passed.

Motion 080106 [Added to the agenda at start of meeting] – Board of Trustees: Mr. Michels will be immediately promoted to the position of Facilities/Operations Manager and will receive a pay raise per pay scale.

- First: Mike Fink
- Second: Greg Nuttall
- Motion passed.

Motion 080107 [Added from floor] – From Personnel Committee: To adopt the changes to the salary schedule proposed by the Trustees in Motion 080106.

- First: Mike Fink
- Second: Brad Andersen
- Motion passed.

Motion 080108 [Added from floor] – To allow parents of the girls and boys basketball teams to conduct fundraising as approved by administration for the 2008 national basketball tournament if applicable.

- First: Ron Cobb
- Second: Gina Mitchell
- Motion passed.

Standing Committee reports:

Academics & Curriculum: As submitted.

Development: As submitted. Working on proposal for Thrivent grant.

Executive: No formal report submitted. Topics mentioned:

- 1) Submitted copy of letter sent to association congregation Pastors and Presidents to a) request names of all children 5th grade and under so we may send their families a letter to make them more aware of RCLS and b) to make them aware of our feasibility study for starting a Lutheran High School and some of the needs associated with that (for example, need congregational approvals to engage resources of the Synod's "Genesis Project").
- 2) Shared correspondence regarding RCLS land that is currently leased to the city; that lease is coming up again for renewal.

Finance: As submitted.

Long Range Planning & Recruitment: No formal report submitted. Topics mentioned:

- 1) Few milestones to be finished yet.
- 2) Want to get Google Apps going
- 3) Demo of GiftWorks on 2/5/08 at noon
- 4) Considering requiring service projects from students

Personnel: As submitted.

Trustees: No formal report submitted. Topics mentioned:

- 1) Conducted walkthrough with new insurance company
- 2) Ongoing investigation of improving our copier costs/support

Motion to approve: Mike Fink, Bob Trempe

Standing Committee reports approved.

Special Committee reports:

Bullying Task Force: No formal report submitted. Close to completion.

Preschool and SAC: As submitted. Lynn also mentioned that Tom Henning will be working part-time through the rest of the school year in SAC.

Principal's: As submitted, including present enrollment for 2007-08 & pre-enrollment for 2008-09. Also covered proposed agenda for Partners in Christ meetings.

Technology: As submitted. Planning to form a subgroup for technology planning.

Motion to accept: Brad Andersen, Mike Fink
Special Committee reports approved.

Correspondence:

- Letter from Brad Revolinski
- Letter from Kris Biar
- Information regarding the Cora Scharf estate

Items for Discussion: [none]

Meeting Dates: [Updated]

Academics & Curriculum – February 13, 4:30 PM

Bullying/Discipline – February 12, 5:00 PM

Development – February 11, 5:30 PM

Executive – February 12, 7:00 PM

Finance – February 12, 6:00 PM

Long Range Planning – February 19, 5:30 PM (Mapping the Future)

Personnel – February 7, 5:30 PM

Technology – February 11, 7:00 PM

Trustees – February 12, 6:15 PM

Board of Directors – February 25, 6:15 PM

Partners in Christ - January 31, 12-1 PM, 6:30-7:30 PM

The meeting was adjourned at 9:05 PM with a closing prayer by Henry Pahlkotter.

Respectfully submitted,

Curtis P. Meier
Acting Recording Secretary